



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Larkrise Community Farm		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We seek funding for the construction of a barn in which to securely store animal feed. This project is part of a wider improvement programme for the Community Farm. We are approaching other funders to contribute to the other elements which include a new minibus, nature pond, and improved access.
Where will your project take place?	At the farm's premises in West Ashton
When will your project take place?	November / December 2010
How many people will benefit from your project?	150+
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Reference 6.1 (some young people feel excluded from their local communities) Reference 4.1 (wildlife inhabitants)

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Larkrise is a working farm set in 6 acres of pasture with a wide range of domestic and farm animals. It includes a covered animal barn, classroom, workroom and changing area. The farm exists in order to provide the local community with opportunities to work with animals and as part of a team to share responsibilities and learn new skills. Although Trowbridge is located close to the countryside, many of our beneficiaries do not have the chance to experience a farming environment. We do not have facilities for storing hay and animal feed which is clearly an essential need for a working farm. In the past we have been forced to store hay outside where it has been damaged by wet weather and in turn cost us money (in addition to being wasteful of resources). Currently we are using two animal field-shelters to accommodate the hay which is not satisfactory since we need the field-shelters for our animals. We are also concerned about the security of the animal feed since it is currently vulnerable to theft. Therefore there is an essential need for the construction of an adequate barn which can be secured and which will provide a dry environment for our hay and animal feed

Any other information about your project.

Larkrise is unique. There is no other community farm in Wiltshire offering the services we offer to our clients. Larkrise is a charity which has the following formal objectives: 'to advance education and provide facilities for recreation and other leisure time occupation based around it for those who have a need of such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances'

We intend to locate the barn in the current position of the field-shelters. The field-shelters will be moved to a more suitable location so they can be used by the animals. The barn will be approximately 25 x 45 foot (7.6m. X13.7m.) and will be a low-rise construction. We are currently liaising with Wiltshire Council's planning department to establish the need for planning permission.

The construction of the barn is part of a wider infrastructure improvement programme which will see us deliver a minibus, pond area, and improved access.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="8"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our application for funding is for the capital costs of constructing a barn and as such there are no on-going revenue costs. The on-going maintenance of the barn will be the responsibility of Larkrise Community Farm in the same way as the other buildings and facilities.

If you were not awarded the full amount requested, what would be the impact on your project?

If we are not awarded the full amount requested then we would be obliged to make approaches to other funders. The main problem with this is that it will delay the construction of the barn and we will risk damage to our hay and animal feed supplies (during the winter months)

How will you know whether your project has made a difference in the community?

As discussed above, the construction of the barn is part of a wider improvement programme at Larkrise Community Farm. Our aim is to improve facilities and services for the benefit of our students and volunteers. Without the barn we will continue to experience problems with the storage of our hay and animal feed which is both costly and wasteful.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Wiltshire Lodge of Agricultural Farmers - £3,000

We are also able to offer match funding of £1,000 from our own reserves.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: March

Year: 2009

A - Total income:

£75, 900

B - Minus total expenditure:

£71, 900

Surplus/deficit for year: (A minus B)

£4, 000

Free reserves held:

£73, 360

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Foundations and erection of Barn	£8,000	Own fundraising/reserves		£1,000
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	Lodge of Agricultural Farmers		£3,000
	£			£
	£			£
	£			£
Total Project Expenditure	£8,000	Total Project Income		£4,000
Total project income B		£4,000		
Total project expenditure A		£8,000		
Project shortfall A – B		£4,000		
Award sought from Wiltshire Council Area Board		£4,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input checked="" type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of reference/constitution/group rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Our beneficiaries are volunteers and students who are often excluded from their communities. The students referred to us include: young people who are excluded from school, young people with learning disabilities and autism.

b) How does your project work to promote inclusion, participation and good community relations?

Increasing inclusion and participation are key objectives at Larkrise Community Farm – we exist in order to provide opportunities for people (especially young people) to take on responsibilities, learn new skills, and work as part of a team.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date)24/09/2010or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 25/09/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team